



**EMPLOYMENT OPPORTUNITY
BUREAU OF SPECIAL EDUCATION**

EDUCATION SERVICE SPECIALIST

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS ON THE LAST PAGE

Open To: The Public

Location: 450 Columbus Boulevard, Hartford, CT

Hours: 8:30 a.m. – 4:30 p.m.

Job Posting # 61758 - #890

Salary Range: \$76,374 - \$99,111

Closing Date: October 26, 2017

The Connecticut State Department of Education is currently recruiting for an Education Service Specialist position in the Bureau of Special Education.

GENERAL STATEMENT OF DUTIES:

An opportunity for an instructional leader to provide leadership and technical assistance in the area of Special Education for Connecticut's public schools. A key responsibility will include serving as a state consultant with an emphasis on the education of students with disabilities in the least restrictive environment.

EXAMPLE OF DUTIES:

- Provision of training and technical assistance to local education agencies and families specific to quality programs for students with disabilities in the least restrictive environment, particularly students with learning disabilities/dyslexia, students with autism spectrum disorders, and students demonstrating behavioral needs;
- Provision of training, technical assistance, and monitoring of district programs with respect to graduation and reading achievement outcomes for students with disabilities and across all race/ethnicity groups;
- Collaboration and planning with department, agency, and community representatives to ensure appropriate programs for students with disabilities;
- Program monitoring of state and federal laws and regulations, preparation of state and federal reports, and grant management activities;
- Conduct complaint investigations;
- Identification and dissemination of best practices and models that meet the needs of students with special needs in the least restrictive environment; and
- Other duties as required by the Bureau of Special Education's Bureau Chief.

QUALIFICATIONS:

Knowledge, Skill and Abilities:

Knowledge of the methods and evidence based practices of education, with particular reference to the least restrictive environment provisions under the Individuals with Disabilities Education Improvement Act 2004 (IDEA); knowledge of services and supports for students with disabilities in general education settings as well as the continuum of placement settings, for students with learning disabilities/dyslexia, autism spectrum disorders, and students with behavioral needs, knowledge of access to the general education curriculum for students with disabilities; general knowledge of special education law and programs; knowledge of public school systems and knowledge of special education programs both public and private. Skills in report and grant writing; familiarity with national trends and other state practices related to student support services; ability to facilitate and contribute to small group meetings and individual discussions using interpersonal skills and professional knowledge; ability to achieve demonstrable outcomes of student success; and the ability to develop and maintain cooperative working relationships within a team based approach.

Minimum Experience and Training Required:

A Master's degree and three (3) years of professional experience, or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Preferred Experience and Training:

An advanced degree in the field of special education with concentration and experience in the education of students with disabilities in the least restrictive environment, three years professional experience serving as a regular and special education teacher or administrator; pupil personnel staff such as school psychologist or social worker. Demonstrated skills in oral and written communication, decision-making, and delivering presentations. Experience with strategic planning, and data collection/analysis. Candidates should indicate a record of successive advancements and serving in leadership positions. Candidates should demonstrate familiarity with state and federal laws concerning special education; expertise in professional development; experience in evaluation of program effectiveness; and the ability to communicate and work cooperatively with persons in the Department and in the field concerning relevant and quality educational programs for special education children.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #890, submit a letter of application and resume with details of experience and training, the names and contact information for three (3) pertinent professional references and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education's Web site at <http://www.sde.ct.gov>: **Bryan Klimkiewicz, Bureau Chief of Special Education, 450 Columbus Boulevard, Suite # 604, Hartford, CT 06103. Telephone # (860) 713-6910.** *Applications must be postmarked no later than the closing date for applications.*

All required documents must be submitted to be considered for interview.

Closing date for application: **October 26, 2017**

Anticipated date of employment: **Immediate upon selection**

Please note: Applications will be accepted via U.S. mail or hand delivered only.

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut State Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, Connecticut State Department of Education, 450 Columbus Blvd., Suite 607, Hartford, CT 06103, 860-807-2071, levy.gillespie@ct.gov.

AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER

#890
10/5/17